



Palouse Regional Transportation Planning Organization

Serving Asotin, Columbia, Garfield, and Whitman Counties

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Transportation Policy Board Quarterly Meeting

(Spotlight: Garfield County)

AGENDA

Meeting Location: Asotin County PTBA Conference Room, 1494 Poplar Street, Clarkston, WA

Tuesday, June 10, 2025

10:00 AM – 12:00 PM

1. Welcome/Call to Order/Introductions
2. Public Comments
3. Approval of Minutes from March 11, 2025 **(Action)**
4. Pullman/Whitman Freight Alternatives Study – Final Draft Study Adoption (Welch Comer) **(Action)**

The Pullman/Whitman Freight Alternative Study kicked off in early December 2024. The WSDOT/Palouse RTPO funding agreement for the study expires on June 30, 2025. The consultant team, led by Welch Comer, has worked closely with the project Technical Advisory Group, conducted extensive stakeholder engagement, reviewed past studies and data, and has finalized recommendations for improvements to preferred alternative routes for freight and truck traffic to reduce the number of trucks traveling through downtown Pullman. The Palouse RTPO TAC recommended adoption of the final draft study to the Policy Board on Monday, June 2, 2025. Melissa Cleveland from Welch Comer will present the final study to the Board.

5. Election of Officers for SFY2026 and SFY2027 (2-year terms) **(Action)**
6. Financials Review/Approval
 - a. Approval of Vouchers from March, April, May 2025 **(Action)**
 - b. SFY2025 Budget Report: Quarter 4 to-date

7. 2026-2027 UPWP and SFY2026 Budget Review and Adoption **(Action)**

The Unified Planning Work Program (UPWP) for the 2026-2027 state biennium describes the work of the Palouse RTPO planned for the next two years and the anticipated budget. The annual WSDOT UPWP review meeting occurred in March 2025. The Palouse RTPO TAC recommended adoption of the draft UPWP to the Policy Board on May 27, 2025.

The FY2026 (single year) budget aligns with the two-year budget included in the UPWP.

8. Title VI Plan Adoption **(Action)**

At the end of the 2021-2023 biennium WSDOT completed Palouse RTPOs administrative site visit and one of the deficiencies noted was the need for an updated Title VI Plan. The last plan was updated in 2017. This plan update was completed in-house, has been reviewed by WSDOT and includes all required elements of a Title VI Plan for an agency that receives federal funding.

9. Request for Qualifications for Coordinated Public Transit Human Services Transportation Plan Update **(Action)**

The Palouse RTPO Coordinated Public Transit Human Services Transportation Plan (CPT-HSTP) was last updated in 2022 and is required to be updated every 4 years. The RFQ seeks a qualified consultant to complete the extensive public engagement required for the plan update as well as all other plan elements. This project is federally funded with FTA 5310 funds, via WSDOT Public Transportation division. The plan update will include the Lewis Clark Valley boundary and transit agencies in addition to the Palouse RTPO region and agencies. The Palouse RTPO Transit Subcommittee reviewed and approved the final draft RFQ on April 10, 2025. The Board's approval to publish the RFQ on June 12, 2025, is requested.

10. Final Results of Transportation Research Project: Understanding the Interconnected Challenges Impacting Rural Transportation Services in Washington State (Dr. Jeff Walters, UW Tacoma)

Palouse RTPO members have participated in three surveys during the period of September 2024 to April 2025, identifying factors impacting rural transportation services in our region and how they are connected. The goal of the effort was to complete a model that can advise solutions for positively or negatively impacting identified challenges. The compiled results will be presented to the Board as an information item and for discussion.

11. RTPO Director Updates

12. Garfield County Spotlight (County, City, Transit and/or Port updates from Garfield County)

13. Board Member Comments/Open Discussion

Next Policy Board Meeting:

**September 9, 2025
Spotlight: Columbia County**

Title VI Notice to Public

Palouse RTPO hereby gives public notice that it is the organization's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. Title VI requires that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or other activity for which Palouse RTPO receives federal finance assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with Palouse RTPO.

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