



## Palouse Regional Transportation Planning Organization

*Serving Asotin, Columbia, Garfield, and Whitman Counties*

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## Transportation Policy Board Quarterly Meeting

**In-Person Meeting at City of Pullman Council Chambers, located at City Hall: 190 SE  
Crestview Street, Pullman, WA  
(Spotlight: Garfield County)**

### AGENDA

**Tuesday, June 11, 2024**

**10:00 AM – 12:00 PM**

1. Welcome/Call to Order/Introductions
2. Public Comments
3. Approval of Minutes from March 12, 2024 (**Action**)
4. Financials Review/Approval (**Action**)
  - a. SFY2024 Quarter 4 to-date
  - b. SFY2025 Budget
5. WA Traffic Safety Commission Target Zero Manager for Region 17 (Ian Rees)
6. 2402 Amended Palouse RTPO 2024-2029 Regional Transportation Improvement Plan (RTIP) Approval (**Action**)

The 2024-2029 Palouse RTPO RTIP was adopted by the Policy Board on December 12, 2023. As this is a living document, the 2402 amended RTIP was approved for amendment at the March Policy Board meeting including amendments through February 2024. The 2404 amended RTIP presented for approval today includes new/edited projects through April 2024. All additions/edits are consistent with approved amendments to the STIP. The TAC reviewed and recommended approval of the 2404 Amended RTIP on May 28, 2024. The 2402 Amended RTIP includes the following new/edited projects:

- a. WSDOT East:
  - addition of SR 194/Busch Bridge at Port of Almota – Bridge Repair
- b. WSDOT SC: addition of SR 127/Elmer C Huntley Snake River Bridge – Deck Rehab
  - addition of SR 129/Grand Ronde River Bridge – Bridge Painting
  - addition of US 12/Tucannon River Bridge – Scour Repair
  - update to US 12/Tucannon River Bridge – Deck Rehab
  - update to US 12/SR 261 Intersection – Replace Culvert
- c. City of Pullman:
  - update to Orchard Dr/Valley Rd Grade Separated Path
- d. Whitman County:
  - addition of Endicott Road Overlay
  - addition of IJJA-BIL Planning Countywide

7. **Bylaws Update Review/Approval (Action)**

The Palouse RTPO bylaws were last updated in 2017. A redlined version of the updates/changes made to the 2017 version are attached to the board packet as well as a clean version. The intent of the update is to provide clarity and more detail where necessary.

8. **Palouse RTPO / Lewis-Clark Valley MPO Partnership for Administrative Duties (Action)**

A summary of a proposed partnership between Palouse RTPO and the Lewis-Clark Valley MPO for the RTPO to provide administrative duties for the MPO is included in the board packet.

9. **Pullman/Whitman Freight Alternatives Study (Action)**

For the board's review and approval is a draft Interlocal Agreement between Palouse RTPO and WSDOT, for the RTPO to receive funds from WSDOT to complete the Whitman/Pullman Freight Alternative Study.

10. **Lead Fiscal Agent Change (Action)**

For the board's review and approval is a draft Interlocal Agreement between Palouse RTPO and the Port of Whitman for the Port to become the RTPO's new fiscal agent. This action involves the decision to terminate the fiscal agent agreement with the Town of Rosalia. As the work of the RTPO expands, the organization needs a larger agency to support financial processes.

11. **DRAFT RFQ for On-Call Transportation Planning Assistance (Action)**

To support various planning efforts and work tasks of the RTPO, staff desires to seek qualified consultants to assist on an on-call basis. Examples of upcoming work to be completed by consultant(s) include the Human Services Transportation Plan, Title VI Policy update, and Pullman/Whitman Freight Alternative Study. Each of these example projects have dedicated secured funding sources. Approval from the board to proceed with finalizing and publishing the draft RFQ as presented (or with modifications) is requested.

12. **RTPO Director Updates**

- a. RTPO Funding Update
- b. Next RTPO call for projects for STBG Set-Aside Funding
- c. WSDOT Lower Snake River Dam Study Update/Information

13. **Election of new Transportation Policy Board President (Action)**

Need to fill vacancy left by John Shaheen, effective July 31, 2024.

14. **Garfield County Spotlight (County, City, Public Transit and/or Port updates from Garfield County)**

15. **Board Member Comments/Open Discussion**

**Next Policy Board Meeting:**

**September 10, 2024**

**Spotlight: Columbia County**

**Title VI Notice to Public**

It is the Palouse RTPO's policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities. Any person who believes his/her Title VI protection has been violated may file a complaint with Palouse RTPO. For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact our office or visit [www.palousertpo.org](http://www.palousertpo.org).

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